

**REPORT ON AGEING OF CASH ADVANCES**  
**Schedule of Advances to Officers and Employees**  
 As of November 15,2016

RECEIVED  
*Floral*  
 Office of the Auditor  
 11/29/16

Agency Name: NATIONAL SECURITY COUNCIL  
 Agency Code: D 0231

Particulars	Date Granted	Original Amount	Total Amount	Amount Due				Remarks
				Less than 30 days	31-60 days	61-365 days	Over 1 year	
<b>A. Advances for Special Purposes</b>								
<b>1. Local Travel</b>			<b>95,321.87</b>	-	<b>14,726.87</b>	<b>80,595.00</b>	-	
a. V Agdamag	August 2016	32,891.00			14,490.01			Refunded in November 2016
b. F Anonuevo, Jr	October 2016	46,000.00			236.86			Refunded in November 2016
c. G Florendo	August 2016	110,000.00				80,595.00		
<b>2. Foreign Travel</b>			<b>4,828.13</b>	<b>3,000.00</b>	<b>1,828.13</b>	-	-	
a. V Agdamag	October 2016	46,000.00			1,828.13			Refunded in November 2016
b. R Angat	October 2016	1,500.00		1,500.00				Duration: Oct 30-Nov 19,2016
c. A Merjudio	October 2016	1,500.00		1,500.00				Duration: Nov 2-11,2016
<b>3. Special Activities/Projects</b>			-	-	-	-	-	
<b>B. Advances to Regular Disbursing Officers</b>								
<b>1. Payroll</b>			<b>771,447.11</b>	<b>718,408.96</b>	<b>53,038.15</b>	-	-	
a. J Ayapana	September 2016	665,043.00			53,038.15			Unclaimed salaries (claimants On Sick Leave)
b. J Ayapana	November 2016	718,408.96		718,408.96				Salaries for Nov 16-30,2016
<b>2. Intelligence/Confidential Fund</b>			-	-	-	-	-	
<b>3. Administrative &amp; Miscellaneous Expenses</b>			<b>300,000.00</b>	-	-	<b>300,000.00</b>	-	
a. R Salvanera	January 2016	100,000.00				100,000.00		Petty Cash (Administrative)
b. R Salvanera	January 2016	150,000.00				150,000.00		Petty Cash (Gasoline)
c. M Castro	January 2016	50,000.00				50,000.00		Petty Cash (PSR)
<b>TOTAL</b>		<b>1,921,342.96</b>	<b>1,171,597.11</b>	<b>721,408.96</b>	<b>69,593.15</b>	<b>380,595.00</b>	-	

Certified Correct:

*Maria Purificacion V. Sison*  
**MARIA PURIFICACION V. SISON**  
 Head, Accounting  
 Date Submitted: November 29,2016

Approved by:

*Rufino S. Lopez, Jr.*  
**RUFINO S. LOPEZ, JR.**  
 Deputy Director-General

Verified by:

*Fe O. Balerite*  
**FE O. BALERITE**  
 Audit Team Leader  
*Floral*  
 11/29/16