



Republic of the Philippines
Office of the President
National Security Council

INVITATION TO BID
For the Supply and Delivery of various ICT Equipment and
MS Office Licenses and Training
ITB NO.: NSC2019-007

1. The National Security Council (NSC), through its Bids and Awards committee (BAC) hereby invites all eligible suppliers to bid for the following:

| | |
|--|--|
| Name of Project | <p>Lot No. 1-Supply and Delivery of various ICT Equipment:</p> <ol style="list-style-type: none"> 1. 60 units – Desktop Computer 2. 42 units – Laptop Computer 3. 20 units- Printers 4. 10 units- Scanner <p>Lot No. 2- MS Office License and Training</p> <p>A. Microsoft Office User License</p> <ul style="list-style-type: none"> - 38 users (Office 365 Business Premium with 1TB OneDrive Cloud storage with advanced security per person) - 10 users (Professional 2019-Perpetual) - 10 users (Standard 2019-Perpetual) - 145 users (Home and Business 2019-Perpetual) <p>B. Microsoft Office Training [with three (3) batches and three (3) training days per batch] – 105 Pax</p> |
| Approved Budget of Contract (ABC) | <p>Lot No. 1- Various ICT Equipment – EIGHT MILLION FIVE HUNDRED SEVENTY-FOUR THOUSAND NINE HUNDRED TWENTY PESOS ONLY (PhP8,574,920.00)</p> <p>Lot No. 2- MS Office Licenses and Training – THREE MILLION FIVE HUNDRED FIFTY-FIVE THOUSAND PESOS ONLY (PhP3,555,000.00)</p> |

2. Bids received in excess of the ABC shall automatically be rejected at bid opening.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “ Government Procurement Reform Act”.



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4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least **sixty percent (60%)** interest or outstanding capital stock belonging to citizens of the Philippines.

The schedule of bidding activities is as follows:

| ACTIVITIES | SCHEDULE |
|--|---------------------------|
| Advertisement/Posting to PhilGEPS Website | October 10-17, 2019 |
| Pre-Bid Conference | October 18, 2019 / 1:00PM |
| Deadline of Submission of Bids and Bid Opening | October 30, 2019 / 1:00PM |
| Bids Evaluation | October 31, 2019 |
| Post -Qualification | November 4, 2019 |
| Issuance of Notice of Award/Contract Preparation and Signing | November 5- 6, 2019 |
| Issuance of Notice to Proceed | November 7, 2019 |

5. The bidding documents may be obtained from the NSC-BAC Secretariat.
6. Bids must be submitted to the NSC-BAC Secretariat at #5 V. Luna Road corner East Avenue, Diliman, Quezon City.
7. Interested bidders may obtain further information from NSC-BAC Secretariat at telephone numbers 434-6950 or 927-4245 loc 1506 (c/o Ms. Elvira Pareja).
8. The National Security Council reserves the right to accept or reject any bids, or declare a failure of bidding to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders and in accordance with Republic Act No. 9184 and its Implementing Rules and Regulations.


FILONILA D. BALITAAN
Chairman, Bids and Awards Committee
National Security Council