



Republic of the Philippines
Office of the President
National Security Council

SPECIAL ORDER

NUMBER – ~~2018~~-176

SUBJECT : **CONSTITUTING A REVIEW AND COMPLIANCE COMMITTEE TO REVIEW THE STATEMENT OF ASSETS, NETWORTH AND LIABILITIES (SALN) OF OFFICIALS AND EMPLOYEES**

In compliance with Section 10 of Republic Act 6713, otherwise known as "*Code of Conduct and Ethical Standards for Public Officials and Employees*", Section 1, Rule VIII of the Rules Implementing the Provisions of said Act and Memorandum Circular No. 2013-01 dated 02 August 2013, a **Review and Compliance Committee** is hereby constituted to be composed of the following:

Chairperson : **ADG FILONILA D. BALITAAN**
Vice-Chairperson : **DIR IV REYNALDO V. OLA-A**
Members : **ACTING DIR III RUPERTA T. SALVANERA**
NSS V MA. ZANDRA UMPAR-ROSAL
NSS III KEN C. MAPANGDOL

The Review and Compliance Committee shall conduct a complete review of SALN based on the existing Rules and Regulations set by the Civil Service Commission submitted by officials and employees.

The Review and Compliance Committee shall perform such as but not limited to the following:

1. Receive and evaluate the SALN if the same are submitted on time and all fields are filled out with correct information;
2. Render opinion interpreting the provisions of compliance procedure and determine whether a statement is properly filed;
3. Prepare the list of the following employees, in alphabetical order, to be submitted to the Civil Service Commission, on or before the required timeline set by the Civil Service Commission;
 - a. Those who filed their SALN with complete data;
 - b. Those who filed their SALN but with incomplete data; and
 - c. Those who did not file their SALN.
4. Prepare compliance order to:
 - a. Employees who did not submit their sworn SALN; and
 - b. Employees who submitted their sworn SALN but with incomplete data.
5. Prepare show-cause order to employees who failed to submit their sworn SALN within three (3) days (non-extendable) after issuance of the compliance order.

To assist the Committee, the **Human Resource Development Services (HRDS)**, shall monitor and consolidate the submission of SALNs of all officials and employees.

This Order shall take effect immediately.

A handwritten signature in black ink, appearing to read 'Hermogenes C. Esperon, Jr.'.

HERMOGENES C. ESPERON, JR
National Security Council and
Director General, NSC

15 FEBRUARY 2018