

REPORT ON AGEING OF CASH ADVANCES
Schedule of Advances to Officers and Employees
As of November 15, 2015

Agency Name: NATIONAL SECURITY COUNCIL
Agency Code: D 0231

Particulars	Date Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel				-	-	-	-	-	
2. Foreign Travel				238,172.50	-	241,111.64	(2,939.14)		
a. R Remandaban	October 2015	241,111.64				241,111.64			Submitted 16 Nov 2015
b. R Ragsac	May 2015	(2,939.14)					(2,939.14)		Over refund reimbursed 23 Nov 2015
3. Special Activities/Projects				643,127.81	-	643,127.00	0.81		
a. R Salvanera	April 2015	0.81					0.81		APEC activities
b. R Salvanera	September 2015	16,127.00				16,127.00			Submitted 23 Nov 2015
c. R Salvanera	October 2015	627,000.00				627,000.00			Submitted 23 Nov 2015
B. Advances to Regular Disbursing Officers									
1. Payroll				33,515.35	-	33,515.35	-	-	
a. J Ayapana	September 2015	10,000.00				10,000.00			Unclaimed RATA
b. J Ayapana	October 2015	10,500.00				10,500.00			Unclaimed RATA
c. J Ayapana	October 2015	13,015.35				13,015.35			Unclaimed salaries
2. Intelligence/Confidential Fund				-					
3. Administrative & Miscellaneous Expenses				303,800.00			303,800.00		
a. M Acuna	January 2015	1,900.00					1,900.00		Petty Cash (PSO)
b. M Castro	January 2015	50,000.00					50,000.00		Petty Cash (PSR)
c. F Lauengco	January 2015	1,900.00					1,900.00		Petty Cash (CMS)
d. R Salvanera	January 2015	100,000.00					100,000.00		Petty Cash (Administrative)
e. R Salvanera	January 2015	150,000.00					150,000.00		Petty Cash (Gasoline)
TOTAL		1,218,615.66		1,218,615.66	-	917,753.99	300,861.67	-	

Certified Correct:


MARIA PURIFICACION V SISON
Head, Accounting

Approved by:


CESAR P GARCIA, JR
National Security Adviser & Director-General

Verified by:


NILDA C LAPUZ
State Auditor
Audit Team Leader

Date Submitted: November 25, 2015